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**- ACCEPTING APPLICATIONS FOR 2009 SHOW -**

Arts at the Center is a juried arts and fine crafts show featuring artisans representing all mediums. This year it will be located at St. Michael's Woodside (5025 E. MILL ROAD, BROADVIEW HEIGHTS, OH 44147). The event will have live musical entertainment and a variety of food stations.

Arts at the Center is an indoor venue. Booth space is approximately 10 feet by 10 feet. Check-in starts at 12 NOON on Friday, November 20, and set-up must be completed by 5:00 PM. Booths are expected to be open during the Friday night VIP reception.

Enclosed you will find the official application and contract. When returning your application and contract, please include at least three photographs of current work, labeled with artist's name and medium. In addition, please include one photograph showing current booth display with work visible.

**Arts at the Center will be on Friday and Saturday, November 20 and 21, 2009.**

Friday hours are from 6:30 PM to 9:30 PM. Friday evening is an invitation-only reception. Saturday hours are from 9:00 AM to 4:00 PM, free and open to the public. Overnight security will be provided on Friday; however, you are responsible for your items.

*Andrea Sack*

Andrea Sack, Artist Contact  
PHONE: 440-743-2371  
EMAIL: [asack@parmahospital.org](mailto:asack@parmahospital.org)

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## - ARTISAN CONTRACT -

*This Contract is between Parma Community General Hospital and the Arts at the Center Committee (hereinafter referred to as Arts at the Center) and the person whose name appears on the line below, hereinafter referred to as the Artist or Artisan.*

- 1) Accepted Artist or Artisan is required to be on-site throughout the hours the Arts at the Center is open to the public.
- 2) The Artist or Artisan agrees to display merchandise in a neat and attractive manner and to cover all tables neatly.
- 3) Artist or Artisan may display work only in the media categories in which they are accepted, and it must be comparable to work shown in submitted photographs. It is Art at the Center's exclusive right to remove work that is inconsistent or deviates from the style or quality of the submitted photographs.
- 4) Sharing a booth is not permitted. An Artist or Artisan may not assign this contract to another party or sublet any of his/her space to another. Community organizations will be reviewed on an individual basis.
- 5) The Artist or Artisan is responsible for all items in his/her booth at all times. The Arts at the Center is not responsible for loss from theft, fire, wind, hail, rain, cold, heat, sunlight, accident, injury, or an Act of God.
- 6) The Artist or Artisan is responsible for all sales and must collect and remit the necessary State and Local sales taxes for Cuyahoga County.
- 7) No pets allowed, except service animals.

*By signing below, I hereby agree to the rules and procedures as outlined in the Arts at the Center contract. I hereby acknowledge that Parma Community General Hospital and the Arts at the Center Committee does not accept or assume responsibility or liability for any property damage, loss or physical injury to vendors, vendors' property and/or guests. I further certify that I will be present and exhibit my own work in the media in which I am registered throughout the hours that the Arts at the Center is open to the public.*

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

- PLEASE KEEP A COPY FOR YOUR RECORDS -

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### - APPLICATION -

Type of media  Painting  Photography  Ceramics  Jewelry  Fabrics  
 Enameling  Wood Carving  Sculpture  Other

Description of items \_\_\_\_\_

\_\_\_\_\_

Price range of items to be sold \$\_\_\_\_\_ to \$\_\_\_\_\_

You must include at least three (3) current photos of your work and one (1) of your booth set-up with your current work displayed. Photos will be returned only upon request with a self-addressed stamped envelope.

Name \_\_\_\_\_

Sales Tax I.D. No. (REQUIRED) \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Fax \_\_\_\_\_

Web Site \_\_\_\_\_

E-mail \_\_\_\_\_

*The contract must be signed. Applications that do not have a signature on the contract will not be honored. Make your check payable to Parma Hospital Auxiliary, and note "Arts at the Center" in the memo section.*

**MAIL application, check, photos & contract to:** ARTS AT THE CENTER  
PARMA COMMUNITY GENERAL HOSPITAL  
7007 POWERS BLVD · PARMA, OH 4412

**FEES** A booth fee of \$100 for two (2) days must be included with your application.

**DEADLINE** August 31, 2009

**BOOTH SPACE** 10 feet by 10 feet. You must provide your own display equipment.

An 8-foot table can be provided.  
CHECK IF NEEDED  Yes  No

Electrical services are limited to a first-come basis.  
CHECK IF NEEDED  Yes  No

**CHECK-IN/SET-UP** Participants are responsible for set-up and tear-down of their displays. Check-in starts at 12 NOON on Friday, November 20, and set-up must be completed by 5:00 PM. Artists' vehicles will be parked in a nearby parking lot.

**JURIED SHOW** This is a juried show. All items offered are for sale and must be original work by the artist or artisan. No manufactured items will be permitted.

**RAFFLE** Each artisan is asked to contribute one item for a raffle. This request is optional, not mandatory.

**QUESTIONS** Andrea Sack,  
Artist Contact, at 440-743-2371,  
or E-MAIL: [asack@parmahospital.org](mailto:asack@parmahospital.org)

PLEASE NOTE ANY COMMENTS, AND/OR SPECIAL NEEDS ON A SEPARATE PIECE OF PAPER

**CONTRACT** Please see reverse side

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